# BOSTON SPA VILLAGE HALL BOOKING FORM

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| --- | --- |
| Name of hirer |  |
| Telephone number  Email |  |
| Hire date/s |  |
| Times | Start time  End time |
| Nature of Event  Estimated attendance  Alcohol to be served/sold |  |
| Circle room/s to be booked | Main Hall Lantern room Jubilee room  Meeting room Cafe |

# Registered Charity No. 523496

It is the Hirers responsibility to read the full terms and conditions of hire and the fire safety instructions at <http://www.bostonspavillagehall.co.uk> prior to booking.

Arrangements for collecting and returning the keys can be made with the Caretaker. The Caretaker is available at the Hall, Monday to Friday 08.30hrs until 14.00hrs.

Once booking has been accepted you will be sent an invoice.

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| **I accept the terms and conditions of hire as displayed in full at** [**http://www.bostonspavillagehall.co.uk**](http://www.bostonspavillagehall.co.uk) |
| Signed    Date |
| On behalf of Boston Spa Village Hall |
| Signed  Date |

Return signed form to: **Christine Harrison** (Booking secretary) by email: villagehallbookings@hotmail.co.uk